


Appendix B

Commonwealth of Virginia  
Database Index Reporting Form

<p>1. Public Body Name &amp; Numeric Code:  <b>VIRGINIA COMMONWEALTH UNIVERSITY # 236</b></p> <p>2. Database Title: <b>FINANCIAL RECORDS SYSTEM DATABASE</b></p> <p>3. Database Acronym: <b>FRS</b></p>	<p>4. Point of Contact: <b>RICHARD S. JOHN</b></p> <p>5. Phone Number: <b>804 - 828 - 2111</b></p> <p>6. Signature &amp; Date:  <b>6/18/97</b></p>				
<p>7. Database Description and Contents: (Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)</p> <p>Financial Data: (1) Account Data - ownership within VCU, reporting attributes, organizational attributes, summary of financial activity for the accounting period; (2) Account Transactions - individual budget, revenue, and expense transactions for the accounting period; (3) Vendor Data - name and address information for vendors used by VCU, summary of purchasing and payment activity by fiscal year; (4) Purchase Data - details of orders placed by VCU with external vendors and employee reimbursements; and (5) Fixed Asset Accounting - item description, location and procurement data for VCU equipment. This is an existing database. IT IS NOT AVAILABLE FOR PUBLIC ACCESS.</p> <p><i>Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</i></p>					
<p>8. Date of Last Update:</p>	<p>9. Frequency of Update: <input checked="" type="checkbox"/> Daily, <input type="checkbox"/> Weekly, <input type="checkbox"/> Monthly, Other:</p>				
<p>10. Formats Available and Schedule of Fees: (Provide a description of each format in which the database is made available, and the cost, if any, of each format.)</p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>a. <u>Format</u></p> </td> <td style="width: 50%; vertical-align: top;"> <p>b. <u>Cost</u></p> </td> </tr> <tr> <td colspan="2" style="text-align: center; height: 100px;"> <p>N/A</p> </td> </tr> </table>		<p>a. <u>Format</u></p>	<p>b. <u>Cost</u></p>	<p>N/A</p>	
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<p>N/A</p>					

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-1905 (Attn: Mary Clark).

5/30/97